

**NOTICE OF MEETING
PINE GROVE CEMETERY DISTRICT**

P. O. Box 311 – 44631 HWY 299 E
McArthur, CA 96056
530-336-6551

Board Chairman

Marlene VanStaaveren

Board Members

Robert Dye
Lorrie Ingram
Renee Coe
Rick Phay

Manager

Kelly Shuler

Office Manager

Jennifer Leighton

Grounds Manager

Katie Ranquist

**Wednesday, November 13, 2024
4 PM - Pine Grove Cemetery**

AGENDA

1. Call to order and establishment of a quorum.
2. Additions or changes to the agenda
3. Public Comments - (3 minutes per person -15 minutes total)
4. Approval of September 19, 2024, meeting minutes-**Action**
5. Approval of bills – September and October 2024-**Action**
6. Review of timecards and Deposits
7. Employee Policy Sick Time - **Action**
8. Employee's Report
9. Budget Review-Budget to Actual
10. Items for next meeting
11. Adjournment of Regular Meeting

Order of business and times are subject to change