

**NOTICE OF MEETING
PINE GROVE CEMETERY DISTRICT**

P. O. Box 311 – 44631 HWY 299 E
McArthur, CA 96056
530-336-6551

Board Chairman

Marlene VanStaaveren

Board Members

Robert Dye
Lorrie Ingram
Renee Coe
Rick Phay

Manager

Kelly Shuler

Office Manager

Jennifer Leighton

Grounds Manager

Katie Ranquist

**Wednesday, September 13, 2023
4 PM - Pine Grove Cemetery**

AGENDA

1. Call to order and establishment of a quorum.
2. Additions or changes to the agenda
3. Public Comments - (3 minutes per person -15 minutes total)
4. Special guest- Nolda Short, Shasta County Auditor Controller
5. Approval of August 16, 2023, meeting minutes-**Action**
6. Approval of bills –August 2023-**Action**
7. Review of timecards and Deposits
8. Employee’s report
9. Budget Review-Budget to Actual
10. Items for next meeting
11. Adjournment of Regular Meeting

Order of business and times are subject to change