

**NOTICE OF MEETING
PINE GROVE CEMETERY DISTRICT**

P. O. Box 311 – 44631 HWY 299 E
McArthur, CA 96056
530-336-6551

Board Chairman

Marlene VanStaaveren

Board Members

Robert Dye
Lorrie Ingram
Renee Coe
Rick Phay

Manager

Kelly Shuler

Office Manager

Jennifer Leighton

Grounds Manager

Katie Ranquist

<p>Wednesday, October 11, 2023 4 PM - Pine Grove Cemetery</p>
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AGENDA

1. Call to order and establishment of a quorum.
2. Additions or changes to the agenda
3. Public Comments - (3 minutes per person -15 minutes total)
4. Approval of September 13, 2023, meeting minutes-**Action**
5. Approval of bills – September 2023-**Action**
6. Review of timecards and Deposits
7. Budget amendment- **Action**
8. Charles Pillon, CPA engagement letter- **Action**
9. Cemetery Regulations
10. Employee's report
11. Budget Review-Budget to Actual
12. Items for next meeting
13. Adjournment of Regular Meeting

Order of business and times are subject to change