

**NOTICE OF MEETING  
PINE GROVE CEMETERY DISTRICT**

P. O. Box 311 – 44631 HWY 299 E  
McArthur, CA 96056  
530-336-6551

Board Chairman

Marlene VanStaaveren

Board Members

Robert Dye  
Lorrie Ingram  
Renee Coe  
Rick Phay

Manager

Kelly Shuler

Office Manager

Jennifer Leighton

Grounds Manager

Katie Ranquist

**Wednesday, February 21, 2024  
4 PM - Pine Grove Cemetery**

AGENDA

1. Call to order and establishment of a quorum.
2. Additions or changes to the agenda
3. Public Comments - (3 minutes per person -15 minutes total)
4. Approval of November 15, 2023, meeting minutes-**Action**
5. Approval of bills – November, December 2023 and January 2024-**Action**
6. Review of timecards and Deposits
7. Employee’s Report
8. Budget Review-Budget to Actual
9. Reappointment of board member- **Action**
10. Items for next meeting
11. Adjournment of Regular Meeting

Order of business and times are subject to change