

**NOTICE OF MEETING
PINE GROVE CEMETERY DISTRICT**

P. O. Box 311 – 44631 HWY 299 E
McArthur, CA 96056
530-336-6551

Board Chairman

Marlene VanStaaveren

Order of business and times are subject to change

Board Members

Robert Dye

Lorrie Ingram

Renee Coe

***VACANCY**

Manager

Kelly Shuler

Office Manager

Jennifer Leighton

Grounds Manager

Katie Ranquist

**Wednesday, February 9, 2022
4 PM - Pine Grove Cemetery**

AGENDA

1. Call to order and establishment of a quorum
2. Additions or changes to the agenda
3. Public Comments - (3 minutes per person -15 minutes total)
4. Robert Dye and Marlene Van Staaveren Reappointment to board-**Action**
5. Approval of November 10, 2021, meeting minutes-**Action**
6. Approval of bills –November, December, and January -**Action**
7. Review of timecards and Deposits
8. Budget to Actual Review
9. Review Personnel Policy
10. Kelly Shuler to contract - **Action**
11. Comments of Board Members
12. Look for new Board Member
13. Manager's Report/Office Manger's report
14. Items for next meeting
15. Adjournment of Regular Meeting