

**NOTICE OF MEETING
PINE GROVE CEMETERY DISTRICT**

P. O. Box 311 – 44631 HWY 299 E
McArthur, CA 96056
530-336-6551

Board Chairman

Marlene VanStaaveren

Order of business and times are subject to change

Board Members

Robert Dye

Lorrie Ingram

Renee Coe

*VACANCY

Manager

Kelly Shuler

Office Manager

Jennifer Leighton

Grounds Manager

Katie Ranquist

**Wednesday, March 16, 2022
4 PM - Pine Grove Cemetery**

AGENDA

1. Call to order and establishment of a quorum
2. Additions or changes to the agenda
3. Public Comments - (3 minutes per person -15 minutes total)
4. Q & A with Nolda Short, Shasta County Auditor-Controller
5. Approval of February 9, 2021, meeting minutes-**Action**
6. Approval of bills –February -**Action**
7. Review of timecards and Deposits
8. Budget to Actual Review
9. Manager's Report/Office Manger's report
10. Review Personnel Policy-**Action**
11. Resolution # 2022-1-**Action**
12. Personnel-**Action**
13. Comments of Board Members
14. Look for new Board Member
15. Items for next meeting
16. Adjournment of Regular Meeting